



Finance Council Meeting Agenda

Wednesday, November 19, 2025 - 7:15 AM Parish library

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|---|--------------------------|---|------------------------|
| X | Matt Dougan (non-voting) | X | Holly Bevan (1/2022) |
| X | Tom Primmer (non-Voting) | X | Pat Battani (9/2025) |
| | Melissa Oborny (1/2022) | X | Tom Friedman (10/2025) |
| X | Laura DeVries (1/2022) | X | Fr. James Ahenkora |
| X | Laura Hofstrand (4/2023) | | |

(Terms - Members of the Parish Finance Council (excluding ex-officio members) are to be appointed for 3-year staggering terms. Following these initial appointments, succeeding members would be named to 3-year terms. Members may be re-appointed to a second 3-year term. After a member has been off the Council for two terms; they could be appointed as a new member.)

1. Opening Prayer
2. Discuss/Approve October 22, 2025, minutes
 - a. Moved by: Tom Friedman
 - b. Second by: Laura HofstrandMotion Carries
3. Discuss/Approve October 2025 Financial Reports
 - a. Moved by: Laura Hofstrand
 - b. Second by: Laura DeVriesMotion Carries

NOTES:

We had \$48,731 in building repairs with Bell Brothers for HVAC issues that were not budgeted/anticipated. This funding came out of our building fund. Tithing was slightly down and under expectations. This was primarily in the plate collection. \$4,842 this year vs. last year of \$6,547 and under our budgeted amount of \$6,500. We are still ahead of our budgeted amount year to date. The staff is working hard to curb spending as much as possible if not necessary. Some positive news is that the preschool is still in the black for the month and year. They've done a great job with fundraising, and the extra children/tuition has put us in a good spot. Year

to date we are black \$3,528 in the preschool. There was a \$7,000 grant from the OLIH Foundation to the church for National Catholic Youth Conference expenses.

Obtain statement reviewers:

c. October - Holly Bevan

4. 2026 Tithing Campaign Update

a. 325 responses to date, seeing overall increase in commitments. 2321 letters sent initially. Thank you by email/letter sent to those that replied. 38% of 2321 financially give. Some give through plate offering. - Add a barometer in GS with total families and total to date participation.

5. Financial Council Guidelines from Diocese

a. Payroll: 1099's, W2's are in order for end of year.
b. Annual Priest Housing Letter to be completed in December

6. Pastor Report - Father James

a. Special Parish wide email to Families - thanking them for their generosity
b. Encourage Council members to be in Gathering Space occasionally - Welcome ministry good opportunity to be visible
c. What are you hearing?
i. Catholic School Assessment Questions -Suggest creating an FAQ document for parish website.

7. Director of Operations report - Tom Primmer

a. HVAC Controls - started, to be completed by end of February 2026
b. Baptismal Font - recaulking
c. Mission, Vision, Capital Campaign - Advent begins with Parish & Staff leadership core, then to wider groups - Binders will be given to all parish leaders and staff
d. Items for Capital Campaign - list being compiled

8. Development committee update - Matt

a. Raffle Calendar - 1st week of Advent \$25/each
b. Venmo discussion - increase awareness through communications that it is available.
c. Encourage committee members go to other parish groups to encourage participation
d. Parish Festival Event - August 2026
e. Pie Making/Sales - committee looking at a possible fundraising opportunity in 2026
f. Idea: Fundraiser at Church in Colorado - Breakfast Burritos

9. Next meeting: January 28, 2026 (7:15 am) - Fr James gone until Feb 5th, Fr. Ambrose will be present

10. Closing Prayer